

01 - Name of processing	Management Registry Board of Appeal
02 - Reference	33
03 - Submission Date	19-06-20
04 - Last update	
05a - Controller	Marcel Verslype
05b - Unit-Sector	Executive Office and Communication Unit
05c - Controller's email	BoA@era.europa.eu
06 - DPO	DataProtectionOfficer@era.europa.eu 120 Rue Marc Lefrancq, 59300 Valenciennes, France Tel.+33 (0) 32 70 96 500
07 - Name and contact details of joint controller (where applicable)	NA
08a - Who is actually conducting the processing? (Article 31.1(a))	The data is processed by ERA (responsible unit) itself
08b - Name and contact details of processor (where applicable)	NA
09 - Purpose of processing	Management of the ERA Board of Appeal Registry including the receipt and processing of appeals and for maintaining the files of pending cases and for keeping them fully up to date
10a - Data Subjects	appellants and their representatives
10b - Personal data	contact data, names, addresses, emails, phone numbers
11 - Time limit for keeping the data	3 months for the appeal proceedings and then in archives, name of appellant also published on the agency website for transparency reasons
12 - Recipients of the data	Board of Appeal members, Registrar and other parties to the appeal also name of the appellant published on the Agency's website
13 - Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	NA
14 - How is data stored? What are the security measures implemented?	Information and IT security rules at the Agency

15 - For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable) see the data protection notice

Data protection notice

15a - Data subject rights

Right to have access; Right to rectify

16 - Legal Basis

Agency Regulation (EU) 2016/796; Regulation 2018/867;#178

17 - Lawfulness of processing

Legal obligation Regulation 2018/867

18 - Data minimisation

The data processed correspond to what it is requested in the corresponding legal texts

19 - Accuracy

The data collected are confirmed with the data subject

20 - Access and other rights of persons whose data is processed

21 - Special category data

NO

22 - DPIA

NA

23 - Link to the Threshold assessment-Risks

24 - Other related documents