

Moving Europe towards a sustainable and
safe railway system without frontiers.

Terms and conditions

The European Union Agency for Railways, as a competent body at Union level, has a prominent role so as to ensure consistency in the development and deployment of all telematics applications. In accordance with Regulation (EU) 2016/796 the Agency acts as the system authority to ensure the coordinated development of telematics applications in the Union, in accordance with relevant TSIs. To that end, the Agency maintain, monitor and manage the corresponding subsystems requirements.

In addition, the Agency acts as the system authority for all registers and databases referred to in Directive (EU) 2016/797, Directive (EU) 2016/798 and Directive 2007/59/EC. Its actions in that capacity shall include, among others, guidance on the registers to relevant stakeholders.

The Rail Data Forum is periodically organised by the Agency as a response to the continuous and constant request of the EU railway stakeholders to the Agency to receive technical content in the field of applicable Union legislation on railway data, registers, databases, including practices in this field.

Appendixes I and II to the Annex to Decision n° 333 of the Management Board of the European Union Agency for Railways adopting the ERA Multi-annual Communication and Dissemination Plan for 2024-2028 provide that Rail Data Forum takes place in Italy in June 2024. On this basis, Decision n° 338 of the Management Board of the European Union Agency for Railways on the recovery of cost of the Agency's assistance in the form of trainings and other appropriate activities provides the requirements related to the recovery of costs.

The registration fee does not cover the full cost of the Rail Data Forum but merely part of it. In particular, the cost of services and products at the margin of, or for the purpose of the organisation of, the Rail Data Forum, for example, venue, catering and/or audio-visual services for those attending remotely.

By submitting your request for registering to the Rail Data Forum you automatically enter into an agreement with the European Union Agency for Railways which reflects your request to participate in the Rail Data Forum and receive technical content provided during the Rail Data Forum. By submitting your request for participation to the Rail Data Forum, you accept these terms and conditions.

Article 1 - Registration

Users should follow all the steps set forth on the registration page available at [Rail Data Forum 2024 | European Union Agency for Railways \(europa.eu\)](#). In case of need, please contact the Rail Data Forum team: raildataforum@era.europa.eu

<i>Registration Package</i>	<i>Standard fee to be charged</i>
<i>Onsite participation</i>	<i>EUR 150</i>
<i>Web streaming</i>	<i>EUR 50</i>

The registration to follow the Rail Data Forum web streaming does not give access to either the workshops or to the networking activities (networking cocktail, lunch and coffee breaks).

Article 2 - Payment of registration fee charged

Participants can pay the Rail Data Forum fee charged through:

- *Credit card: The online registration platform is a secured site. Upon completion of the online registration process, you will receive a receipt.*
- *Bank transfer: on completion of the online registration process, you will receive an invoice with the charged registration fees. This invoice will include payment instructions, including bank account details. Your registration will only be confirmed upon receipt of your payment. Please note that payment by bank transfer will only be accepted until 27 May 2024. After this date, only credit card payments will be accepted. Failure to settle the Rail Data Forum participation fee within the time limit specified of 15 calendar days entitles the Agency to cancel the registration of participation.*

Article 3 – Changes to the registration

If a participant is unable to attend the Rail Data Forum for any reason, he or she may ask to be replaced by someone else. Modifications will be accepted until 23:59 PM (Paris Time) on 27 May 2024 and will have to be requested to the Rail Data Forum team at raildataforum2024@era.europa.eu. Modifications requested by telephone will not be accepted.

No refund will be possible in case of no show. In case of need, please contact the Rail Data Forum team: raildataforum2024@era.europa.eu.

Article 4 - Cancellation of registration

For all cancellations, the Rail Data Forum team must be notified in writing by sending an e-mail to raildataforum@era.europa.eu. **Please note that all refunds will be processed within 60 days of the end of the Rail Data Forum.** The following cancellation conditions apply:

- In case the cancellation is requested before **27 May 2024; 23:59 CEST**:
 - For onsite participation: the registration fee will be reimbursed after deducting 20% of administration costs
 - For virtual participation: no reimbursement will be possible

- For cancellations notified **from 28 May 2024**, the registration fee will not be reimbursed. Unfortunately, it will not be possible to reimburse the fee due to the costs incurred for your expected physical attendance.

Article 5 – Fee and services

The registration fee charged includes the participation to the Rail Data Forum , lunch and coffee provided during the breaks as well as the networking cocktail. The participant must cover his/her own travel and accommodation expenses. No compensation will be made for any services not accepted or exploited in their entirety.

The Agency can provide a proof of payment. Please consider that the Agency has a status of a non-taxable person and is exempted from VAT under the Protocol on the Privileges and Immunities. Consequently, it has no VAT number and is not entitled to charge VAT on the services it provides.

Article 6 - Photos taken during the Rail Data Forum

By participating in the Rail Data Forum , you consent that the Agency may take photos and record content during the period of the Rail Data Forum which may be used at a later stage by the Agency as event material for communication or any other purpose. Such photos and recorded content remain a property of the Agency.

If you wish your photos not to be used by the Agency, please contact raildataforum2024@era.europa.eu.

For any question on your personal data, please contact DPO@era.europa.eu.

Article 7 - Changes to the programme, place or timing of the Rail Data Forum

The Agency reserves the right to cancel or reschedule the Rail Data Forum up to four weeks before the planned start. In this case and other cases of force majeure¹, registration fees received will be fully reimbursed. The Agency cannot be held liable for other adverse consequences resulting from the cancellation.

The mention of a speaker's name on the agenda does not commit the Agency. In case an advertised speaker does not participate in the Rail Data Forum , the Agency will do its best efforts to find a replacement of the same reputation and expertise.

Article 8 - Travel visa

¹ Force majeure shall mean any unforeseeable and exceptional situation or event beyond the control of the Agency which was not due to an error or negligence of ERA, and which could not have been avoided by the exercise of due diligence.

The European Union Agency for Railways bears no responsibility in relation to the compliance of participants with their legal requirements related to visa.

The Rail Data Forum team is available to provide an invitation letter upon request, following binding registration after receipt of the payment. You can submit your request to the Rail Data Forum team: raildataforum2024@era.europa.eu.

Article 9 – Final

These general terms and conditions shall be governed by the EU law supplemented as necessary by the laws of France. Only the Courts of Lille (France) are competent to settle any kind of dispute hereunder.