

Moving Europe towards a sustainable and safe railway system without frontiers.

DECISION n° 342

of the Management Board of the European Union Agency for Railways amending the Single Programming Document 2024-2026 (#1)

THE MANAGEMENT BOARD OF THE EUROPEAN UNION AGENCY FOR RAILWAYS,

Having regard to Regulation (EU) N° 2016/796 of the European Parliament and the Council of 11 May 2016 on the European Union Agency for Railways (hereinafter referred to as "the Agency") and repealing Regulation (EC) No 881/2004 (hereinafter called "the Regulation"), and in particular Article 51§1 (b) and 52§4 thereof,

Having regard to Decision n° 336 of the Management Board of the European Union Agency for Railways adopting the Single Programming Document 2024-2026,

Having regard to Decision n°206 of the Management Board adopting the new ERA Financial Regulation,

HAS DECIDED AS FOLLOWS:

Article 1

The text in the Annex to the MB decision 336 of the Management Board adopting the Single Programming Document 2024-2026 is amended with the substantial changes listed in the Annex to this decision.

Article 2

This decision shall enter into force on the day following that of its adoption. It will be published on the Agency's website.

For the Management Board,

08/02/2024

Clio LIÉGEOIS
The Chairwoman

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Annex: SPD 2024-2026 substantial amendments #1

1. Substantial amendments of the SPD 2024-2026 procurement plan

1.1. New Procurement procedures

1.1.1 Provision of catering services

Description	Market ceiling
Provision of catering services	95,000€

The purpose of the new procurement procedure is to find a company providing catering to the Agency, through the delivery of beverages, sandwiches and salads for meetings organised in its headquarters in Valenciennes.

On 15 November 2023, the Agency current contractor (caterer “Classe Croute”) informed that it will cease its activities by the end of that month. This was unexpected, as there had been no previous indication that the situation might arise. The reason invoked was the difficulties linked to the current economical context. As several events needing catering are foreseen in 2024, the Agency needs to urgently organise a new call for tenders.

1.1.2. FWC for event management services

Description	Market ceiling
Launch a tender for a FWC to contract services for event management organised by the Agency over 4 years (mid-2024/ mid-2028)	2,000,000€

The FWC “SCIC/C1/2018/FWC/02 Event management services” supporting the current Communication and Dissemination Plan adopted by the ERA MB on 16.11.2023 ([Decision n° 333](#) – Multiannual Comms and dissemination plan 2024-2028) ended on 23 July 2023. However, it has been extended for six months and will end at the latest, on 23/01/2024. Specific contracts signed prior to the ending of the contract can be implemented for a period up to 9 months.

On 1st June 2023, SCIC notified ERA procurement that it was about to launch a new FWC call, but the new SCIC FWC will only cover events organised by the European Commission and the Executive Agencies. Therefore, ERA would not be in the position to use the new SCIC FWC.

Currently there is no other FWC for event management which can be used by ERA. Therefore, the Agency must launch a call for tender to establish its own FWC for event management services.

As this call will require several months preparation, it will be possible to use the new ERA FWC for event management from mid-2024 onwards.

To cover the ERA events from mid-2024 onwards, the tender must be launched early 2024, and to do so, the Procurement Plan must be preliminary amended, as the tender was planned to be launched within 2023.

The budgetary envelope to cover the ERA major events of the next 4 years, starting mid-2024, is estimated at 2 million EUR.

1.1.3. FWC for website management services

Description	Market ceiling
Launch a tender for a FWC to contract services for website management organised by the Agency over 4 years (mid-2024/ mid-2028)	150,000€

The FWC “OC_EFSA_COM_2019_01 LOT 2-01 Development of static and interactive information and storytelling products” which the Agency has used in the past years for website management services, expires on 22/06/2024.

EFSA confirmed that it does not intend to extend this FWC, nor launch a new interagency call. Therefore, the Agency must launch a call for tender to establish its own FWC for website management services.

As this call will require several months of preparation, the Agency intends to use the new ERA FWC for website management services from mid-2024 onwards.

To cover the website management from mid-2024 onwards, the tender must be launched early 2024, and to do so, the Procurement Plan must be preliminary amended.

The budgetary envelope to cover the ERA website management of the next 4 years, starting mid-2024, is estimated at 150,000€.

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1.2. Amendment of procurement procedures already in the 2024 procurement plan

1.2.1. 2024 ERTMS Conference update

ERTMS Conference	As system authority for ERTMS, ERA in past years gathered the global ERTMS community in its hometown Valenciennes to discuss the way forward. Held on bi-annual basis in alternation with the European Rail Safety Days, the conference usually features keynote presentations and workshop elements over a two-days period. Traditionally it made EU decision-makers find their way to Valenciennes.	Q1	230,000.00€ 250,000.00 €	Direct Contract FWC (SCIC)
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Rationale of the requested changes:

- Increasing the original market ceiling by 30,000€ (from 220,000€ to 250,000€) to keep up with the overall market indexation.
- As explained in the section 1.1.2., the Agency will use the SCIC Framework Contract, as this contract can be implemented up to 9 months after the expiration of the contract.

1.2.2. Rail Data Forum 2024 update

Linked Data Conference Rail Data Forum (June 2024, Italy)	Digitalisation becoming increasingly important, the Agency is planning its first Rail Data Forum in June 2024.	Q2	250,000.00€ 220,000.00 €	Direct Contract FWC (SCIC)
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Rationale of the requested changes:

- The conference is expected to be less costly as planned. The Agency decreases the market ceiling from 250,000€ to 220,000€.
- As explained in the section 1.1.2., the Agency will use the SCIC Framework Contract, as contracts can be implemented up to 9 months after the signature of the contract.

1.2.3. *Innotrans update*

<p>Innotrans (Sept. 2024, Berlin)</p>	<p>Since 2008, ERA has been present at the largest railway industry fair worldwide InnoTrans, which is held every two years in Berlin. It was used as platform to present ERA’s key activities that impact the rail sector in its new role as European authority with one-to-one meetings between ERA staff and members of the rail sector. In 2024, the EU institutions - ERA together with the European Commission and Europe’s Rail Joint Undertaking (EU-RAIL) - will attend InnoTrans for the first time jointly using a common “EU village” stand.</p>	<p>Q2</p>	<p>100,000.00 €</p>	<p>Direct contract MoU between ERA, ERJU and DG-MOVE. ERJU to contract the supplier.</p>
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Rationale of the requested changes:

- The Parties (ERA, ERJU, DG-MOVE) acknowledge that the InnoTrans fair is the largest rail and transport technology fair worldwide, with more than 137,000 attendants from 3,000 companies and 56 countries in the 2022 edition. The fair presents a great opportunity to pass on EU policy messages to the rail sector, and the Parties have previously coordinated their presence at InnoTrans and harmonised programmes to promote EU activities.
- The Parties agreed that with a single EU transport stand, the impact of those messages will increase, and, therefore, commit to an integrated planning for InnoTrans 2024. The Parties will work collaboratively to ensure that the needs of each party are reflected and protected within the common project while all parties benefit from the advantages of a single stand presence.
- The Parties recognise that a single EU stand will result in a stronger presence and a common corporate image of the EU institutions towards the rail sector. The Parties will create a meeting space that will be strongly recognised in the framework of the fair's programming. There will be the possibility to set one common agenda, using speakers and resources from all involved EU institutions, thereby saving cost and time.

1.2.4. *Connecting Europe Days*

<p>Connecting Europe Days (April 2024, Brussels, Belgium Presidency)</p>	<p>Wherever financially feasible, the ERA team seeks to address topics of strategic importance with the respective Presidency of the Council of the European Union. For the Belgium Presidency 2024, the Connecting Europe Days are an excellent opportunity to address railway connectivity and interoperability themes.</p>	<p>Q1</p>	<p>25,000.00 €</p>	<p>Direct contract</p>
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Rationale of the requested change:

- The Agency will reduce the cost of Connecting Europe Days, to 15,000 EUR.

1.2.5. Budapest Conference

<p>Budapest Conference (Sept 2024, Hungarian Presidency)</p>	<p>This annual conference, 12th edition, co-organised by ERA and the Department of Railway Authority of the Hungarian Ministry of Construction and Transport, will be under the Hungarian EU Presidency in 2024.</p>	<p>Q3</p>	<p>-15,000.00 €</p>	<p>Direct contract</p>
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Rationale of the requested change:

- The Agency will reduce the cost of Connecting Europe Days, to 15,000 EUR.

2. *Updated and consolidated procurement plan for SPD 2024-2026 (following the changes described in #1)*

Title	Description	Date	Market ceiling	Type of Contract
Process leaning services	in line with SAP, all of the Agency's processes will need to be leaned for which the support of a company is needed in line with the endorsement of the MB.	Q1	156,000.00 €	Direct contract
ERTMS Conference	As system authority for ERTMS, ERA in past years gathered the global ERTMS community in its hometown Valenciennes to discuss the way forward. Held on bi-annual basis in alternation with the European Rail Safety Days, the conference usually features keynote presentations and workshop elements over a two-days period. Traditionally it made EU decision-makers find their way to Valenciennes.	Q1	250,000.00 €	Framework contract (SCIC)
Rail Data Forum 2024 (June 2024, Italy)	Digitalisation becoming increasingly important, the Agency is planning its first Rail Data Forum in June 2024.	Q2	220,000.00 €	Framework contract (SCIC)
Innotrans (Sept. 2024, Berlin)	Since 2008, ERA has been present at the largest railway industry fair worldwide InnoTrans, which is held every two years in Berlin. It was used as platform to present ERA's key activities that impact the rail sector in its new role as European authority with one-to-one meetings between ERA staff and members of the rail sector. In 2024, the EU institutions - ERA together with the European Commission and Europe's Rail Joint Undertaking (EU-RAIL) - will attend InnoTrans for the first time jointly using a common "EU village" stand.	Q2	100,000.00 €	MoU between ERA, ERJU and DG-MOVE. ERJU to contract the supplier.
HOF Biennial Conference (Dec 2024, Valenciennes)	The ERA Human and Organisational Factors (HOF) Biennial Conference has become a house number for the positive railway safety culture community in Europe. Addressing topics such as HOF and railway automation, or managing workload and fatigue, it is an important catalyst for discussions and reflection on key topics and brings together the railway community to promote a positive safety culture in the EU and beyond.	Q4	30,000.00 €	Framework contract
Procurement of IT tool for confidential storage of data for economic analyses	Procurement of IT tool to facilitate storage and use of confidential data linked to standard inputs for economic analyses linked to launched Economic Steering Group Task Force	Q1	50,000.00 €	Direct contract
ESISDID - External Services for Information Systems Development on Interoperable Data	ESISDID FWC is aimed to provide off-site services for conducting Analysis, Design, Development, Maintenance and Studies related to Information Systems on the Interoperable Data area of activity, including specifically those based on semantic technologies, such as Linked Data, Knowledge Graphs and Semantic Web.	Q1	4,000,000.00 €	Framework contract

Domain technical support (Telematics)	Contracted technical in the field of telematics (TAP and TAF) to support the evolution of the telematics area to a semantic approach and alignment with the Register of Infrastructure (RINF)	Q1	240,250.00 €	Direct contract
Domain technical support (Digital Route book)	Contracted technical support on the development a digital Driver Route Book, including identification of data requirements for the provision of necessary information for the driver and technical advice on the data presentation of the elements for the driver.	Q1	240,250.00 €	Direct contract
Generic ETCS Driver's Handbook update	The aim of the tender is to establish a contract for the update of the Generic ETCS Driver's Handbook on the use of the onboard equipment of ERTMS/ETCS (European Rail Traffic Management System / European Train Control System) in accordance with the Control Command and Signalling Technical Specification for Interoperability (CCS TSI)	Q1	130,000.00 €	Direct contract
Professional film for a safety leadership training	ERA safety leadership training was developed in 2018 and has been successfully deployed. Critical factor is the professional film that shapes the course. A follow-up training is to be developed. The possible successful tenderer will produce the film that will support this new training.	Q1	160,000.00 €	Direct contract
Provision of catering services	The purpose of the new procurement procedure is to find a company providing catering to the Agency, through the delivery of beverages, sandwiches and salads for meetings organised in its headquarters in Valenciennes	Q1	95,000.00€	Framework contract
Website management Support	Procurement of website management support. Following the expiration of the FWC OC_EFSA_COM_2019_01 LOT 2-01	Q3	150,000.00€	Framework contract
Event Management support	Procurement of event management support for the various activities the Agency organises. This would replace the former "SCIC" contract.	Q3	2,000,000.00€	Framework contract

3. Updated planned use in 2024 of existing framework contracts (table 37 in the SPD)

The table hereunder has been updated for the utilisation of the SCIC FWC described in the above sections.

FRAMEWORK CONTRACTS			To be committed in 2024 (estimated)
Local Identifier	User Reference	Expiry Date	
ERA 2022 05 FWC-01	TECHNICAL ASSISTANCE TO ERTMS TRACKSIDE APPROVAL	21/05/2027	34 500 EUR
ERA 2023 01 FWC-01	INTERPRETATION SERVICES	24/07/2027	207 500 EUR
ERA 2021 07 FWC	Catering services (Valenciennes)	08/12/2025	30 000 EUR
PMO contract / AMEX GLOBAL BUSINESS TRAVEL	Travel Agency services (missions)	31/03/2024	100 000 EUR
SCIC/C1/2018/FWC/02	SCIC EVENT MANAGEMENT SERVICES - LOT 2	23/01/2024	360 000 EUR 470 000 EUR
OC_EFSA_COM_2019_01 LOT 2-01	DEVELOPMENT OF STATIC AND INTERACTIVE INFORMATION AND STORYTELLING PRODUCTS	22/06/2024	30 000 EUR
OC_EFSA_COM_2019_01 LOT 1-01	DEVELOPMENT OF INTEGRATED COMMUNICATION CAMPAIGNS	10/05/2024	90 000 EUR
ESMA 2022 02	ESMA ICT Consultancy	18/10/2026	1 250 000 EUR
ERA 2019 06 FWC	ESP-EISD6 - Off site IT services	28/07/2024	1 000 000 EUR
ERA 2021 02 FWC	Consultancy support on Vehicle Authorisations applications	06/01/2026	350 000 EUR
ERA 2022 03 FWC	DEVELOPMENT OF TRAINING PRODUCTS FOR THE EU AGENCY FOR RAILWAYS KNOWLEDGE HUB	31/08/2026	85 000 EUR
SLA DIGIT 028	Service Level Agreement with DG DIGIT	No end date	250 000 €