

01 - Name of processing	Personal data of prospecting auditors to participate in the NSA monitoring activity
02 - Reference	75
03 - Submission Date	29-06-18
04 - Last update	03-05-19
05a - Controller	GIGANTINO Anna
05b - Unit-Sector	Analysis and Monitoring Unit
05c - Controller's email	AOD.aam@era.europa.eu
06 - DPO	DataProtectionOfficer@era.europa.eu 120 Rue Marc Lefrancq, 59300 Valenciennes, France Tel.+33 (0) 32 70 96 500
07 - Name and contact details of joint controller (where applicable)	
08a - Who is actually conducting the processing? (Article 31.1(a))	The data is processed by ERA (responsible unit) itself
08b - Name and contact details of processor (where applicable)	
09 - Purpose of processing	The purpose of the NSA monitoring is to develop, implement and run a system of audits (Article 33 (2) to (6) of Regulation 216/796) to monitor NSA.The processing of personal data facilitates the selection of auditors to participate in the audit teams which will be comprised of Agency staff and NSA staff.
10a - Data Subjects	Agency staff and NSA staff participating in NSA Monitoring activity.
10b - Personal data	Family name, given name, organisation, professional e-mail address, business telephone number, declaration on competencies, experience, training in the areas relevant to the audits and languages level as described in theCompetency framework.
11 - Time limit for keeping the data	4 years from the moment of reception of applications (end of the first audit cycle).
12 - Recipients of the data	Defined staff of the Agency involved in the NSA Monitoring activity, defined IT staff for the purpose of providing technical service and the relevant contractor in case of specific training.

13 - Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	None
14 - How is data stored? What are the security measures implemented?	Applications will be stored in the dedicated workspace on Extranet with a restricted access to prospective auditors for accessing and modifying only their own application. Access to all applications is restricted to defined staff members of the Agency (see section above:recipients of the data).
15 - For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable) see the data protection notice	Privacy notice (attached to the present record and in the Extranet relevant workspace)
15a - Data subject rights	Right to have access; Right to rectify; Right to erase (“right to be forgotten”); Right to object
16 - Legal Basis	Agency Regulation (EU) 2016/796; DECISION n°161 of the Management Board of the European Union Agency for Railways adopting the policy on monitoring the performance and decision-making of National Safety Authorities (NSAs);#157
17 - Lawfulness of processing	The processing is lawful under Art. 5(a) of Regulation EU 2018/1725 repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC: ((a) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body)
18 - Data minimisation	
19 - Accuracy	Prospective auditors have access to the dedicated workspace in Extranet to register where they will be able to access and modify only their own application.
20 - Access and other rights of persons whose data is processed	
21 - Special category data	None
22 - DPIA	None
23 - Link to the Threshold assessment-Risks	

24 - Other related documents