

01 - Name of processing	ERTMS Change Control Management
02 - Reference	38
03 - Submission Date	21-05-12
04 - Last update	26-06-20
05a - Controller	GUIDO Pio
05b - Unit-Sector	Railway Systems Department
05c - Controller's email	AOD.rsy@era.europa.eu
06 - DPO	DataProtectionOfficer@era.europa.eu 120 Rue Marc Lefrancq, 59300 Valenciennes, France Tel.+33 (0) 32 70 96 500
07 - Name and contact details of joint controller (where applicable)	
08a - Who is actually conducting the processing? (Article 31.1(a))	The data is processed by ERA (responsible unit) itself
08b - Name and contact details of processor (where applicable)	
09 - Purpose of processing	Personal data are requested only for the purpose of granting access to the change control management tool, through the Extranet. The tool is a database to log and trace transparently the changes of the specifications to be implemented in the ERTMS specifications, and in the text of the relevant TSIs. Such access is granted upon appropriate identification and authorization and managed in a way to ensure confidentiality, integrity and availability of the provided data
10a - Data Subjects	Stakeholders from European organisations in the railway sector: Member States representatives, National Safety Authorities, Representative Bodies of the Sector at EU level, UIC
10b - Personal data	Data fields as used for Extranet registration: First name, Last name, Title, E-mail, Phone, Company/Organisation, Sector, Professional address, Postal code, City, Country

11 - Time limit for keeping the data	Personal data related to the user accounts are retained until the user account is deleted or for the lifetime of CCM tool (whichever is shorter).When a request for an account deletion is received, the account is deleted by CCM administrator.
12 - Recipients of the data	The data recipients are: ERA Project officers in charge of managing the CCM tool and if needs be the IT administrator.
13 - Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	N/A
14 - How is data stored? What are the security measures implemented?	The access to the CCM tool is managed through the “Identity and access management policy” and “Use of the ERA ICT owned resources” issued by the ITFM sector of the Agency. So a registration of personal data is requested in order to grant an authorized access to the application. Such personal data are managed within ERA in a restricted way - by the Project Officers in charge of the CCM tool of the ERTMS Unit and if necessary by the IT administrator.
15 - For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable) see the data protection notice	Privacy notice on Agency website (https://www.era.europa.eu/content/data-protection) and cookies statement in the application homepage
15a - Data subject rights	Right to have access; Right to rectify; Right to erase (“right to be forgotten”); Right to object
16 - Legal Basis	Agency Regulation (EU) 2016/796;#149
17 - Lawfulness of processing	The processing is lawful under Art. 5(1)(a) of Regulation EU 2018/1725 repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC: ((a) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body).
18 - Data minimisation	The requested data are necessary to establish the credential to create access rights to the CCM tool
19 - Accuracy	

20 - Access and other rights of persons whose data is processed

21 - Special category data

22 - DPIA

23 - Link to the Threshold assessment-Risks

24 - Other related documents