Document Review – Comment Sheet

Document commented (name/version):

|  |  |
| --- | --- |
| Requestor: |  |
| Deadline for submitting comments: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Reviewer 1 | Reviewer 2 | Reviewer 3 | Reviewer 4 | Reviewer 5 |
| Date: |  |  |  |  |  |
| Name: |  |  |  |  |  |
| Organisation: |  |  |  |  |  |
| Email: |  |  |  |  |  |

*Document History*

|  |  |  |
| --- | --- | --- |
| Version | Date | Comments |
| 0.1 |  |  |
| 0.2 |  |  |
| 0.3 |  |  |
|  |  |  |

Conventions:

|  |  |
| --- | --- |
| Type of Comment | Reply by requestor |
| G | General | R | Rejected  |
| M | Mistake | A | Accepted |
| U | Understanding | D | Discussion necessary |
| P | Proposal | NWC | Noted without need to change |

Review Comments <if necessary add extra lines in the table>

| N° | Reference(e.g. Art, §) | Type | Reviewer | Reviewer's Comments, Questions, Proposals | Reply | Proposal for the correction or justification for the rejection |
| --- | --- | --- | --- | --- | --- | --- |
| 1. |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |

*Note: This table could be changed according to the requestor’s needs*

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