

**To the attention of the EUDG
members**

(Expert Users and Development
Group of the Inland TDG Risk
Management Framework)
(published on ERA website and
sent by e-mail to EUDG members)

PG/ER/D 2019/2058

Valenciennes, 29 January 2019

Subject: 4th Meeting of the Expert Users and Development Group (EUDG) of the Inland TDG risk
management framework

Dear Sir/Madam,

I am pleased to invite you to the **4th meeting of the Expert Users and Development Group (EUDG).**

**6 March 2019 - 9:30 - 7 March 2019 - 15:00
Federal Office of Transport (FOT)
Bundesamt für Verkehr BAV
Mühlestrasse 6, 3063 Ittigen - Switzerland**

**This meeting is organised in collaboration with the Federal Office of Transport of Switzerland who kindly
offered to host this event in quality of EUDG member.**

The provisional Agenda of the meeting is reported in annex I.

Please note that the participation to EUDG meetings is reserved only to nominated EUDG members¹.
Interested organization shall nominate their representative experts before registration to the meeting.

¹Please note that if your organization would like to nominate its representative EUDG member(s), the appointing responsible person of your
organization shall nominate member(s) with the **nomination form reported in annex IV**

Participants not already nominated as EUDG members are kindly requested to confirm their attendance to the meeting by sending a duly completed registration form (see annex II) to the functional mailbox: Inland-TDG@era.europa.eu **before 22 February 2019.**

Already nominated EUDG members are invited to directly register by clicking the link they have received by e-mail.

Participation is limited to 30 participants in total.

Annex III provides for travelling & accommodation information.

If you need more information, you may also contact our administrative assistant Ms. Marie-Noëlle COSTA (phone: +33 3 27 096 569) at the Railway Systems Unit.

The documents of the meeting will be published on the ERA extranet pages dedicated to EUDG members within 2 days of receipt. If necessary, please request access to the EUDG extranet partition by sending a message to Inland-TDG@era.europa.eu.

The meeting will be held in English. There will be no reimbursement for travelling, accommodation, subsistence or other expenses for your participation.

Yours faithfully,

(signed)

Pio GUIDO

Head of Railway Systems unit

Enclosures: 4 annexes

Annex I – Provisional Agenda – 4th Meeting of the Expert Users and Development Group (EUDG)

Federal Office of Transport (FOT) - Bundesamt für Verkehr BAV - Mühlestrasse 6, 3063 Ittigen - Switzerland

Please note that on each day a welcome coffee will be organized from 9:00 before the start of the morning sessions at 9:30.

<i>Date</i>	<i>Time</i>	<i>Agenda item</i>	<i>Topics</i>	<i>Activity focus</i>	<i>Speaker(s)</i>
6/03/2019	9:30	1. <i>Welcome address</i>		Coordination	FOT + ERA
		2. <i>Coordination</i>	<ul style="list-style-type: none"> a. <i>Adoption of 3rd EUDG meeting minutes</i> b. <i>List of actions ;</i> c. <i>List of received contributions</i> d. <i>Adoption of agenda</i> 	Coordination	All
		3. <i>Dissemination</i>	<ul style="list-style-type: none"> a. <i>Publication of the guides (State of Play)</i> b. <i>Inland TDG webpages (State of Play)</i> c. <i>3rd Dissemination workshop feedback</i> d. <i>Other workshops in 2019</i> e. <i>Draft Leaflet (2nd review)</i> 	Dissemination	<ul style="list-style-type: none"> a. <i>ERA</i> b. <i>ERA</i> c. <i>FOT + ERA</i> d. <i>Hosts + ERA</i> e. <i>BAM + CEFIC</i>
		4. <i>Reference material</i>	<ul style="list-style-type: none"> a. <i>Reference TDG scenarios</i> b. <i>Reference frequencies of events</i> 	Continuous improvement	<ul style="list-style-type: none"> a. <i>Agreed contributors</i> b. <i>All</i>
		5. <i>Use case examples</i>	a. <i>Review of on-going examples (if applicable)</i>	Assistance users and training material	a. <i>All</i>
		6. <i>Framework Development</i>	a. <i>1st agreed working step on risk acceptance criteria</i>	Development	a. <i>All</i>
		7. <i>Risk Management Platform</i>	<ul style="list-style-type: none"> a. <i>Survey of EUDG members on the risk management platform (RMP)</i> b. <i>RMP prototyping</i> 	Development	<ul style="list-style-type: none"> a. <i>All</i> b. <i>ERA</i>
7/03/2019	15:00	8. <i>Closure of meeting</i>	a. <i>Review of the List of actions</i>		All

Note: The meeting will be organized with morning and afternoon sessions, including breaks, as well as lunch breaks on each day.

Annex II - Registration form

Inland TDG Risk management framework

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4th Expert Users and Development Group meeting

(for EUDG members only)

Meeting organized by the European Union Agency for Railways

Hosted by the Federal Office of Transport of Switzerland

6 March 2019 - 9:30 - 7 March 2019 - 15:00

Federal Office of Transport (FOT) - Bundesamt für Verkehr BAV

Mühlestrasse 6, 3063 Ittigen – Switzerland

Registrations² shall be sent to Inland-TDG@era.europa.eu before 22 February 2019

Title	
First Name	
Family Name	
Contact e-mail	
Function	
Represented organization	
Represented Country / Region	

In case you have not been nominated by your parent organization yet, please ask the appointing responsible person of your organization to send your nomination form to Inland-TDG@era.europa.eu

Please note: Registration can only take place after the nomination of EUDG members, please see annex IV.

² The European Union Agency for Railways is committed to your privacy and is going to process your data legitimately and only for the purpose of the organization of the workshop in line with Regulation (EC) N° 45/2001 of the European Parliament and of the Council of 18 December 2000 on the "protection of individuals with regard to the processing of personal data by the Union institutions". For more information, please visit ERA's website on data protection here: <https://www.era.europa.eu/content/data-protection>.

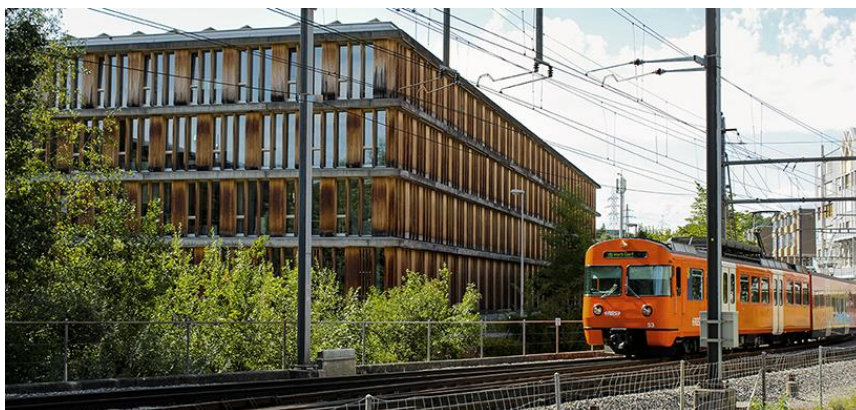
Annex III

Access to the meeting location

Venue:

Federal Office of Transport FOT
Bundesamt für Verkehr BAV
Mühlestrasse 6
3063 Ittigen
Switzerland

+41 (0)58 462 57 11
info@bav.admin.ch



In Bern main station go to the „RBS train station“, which you will find just opposite to Starbucks in the main hall. Take RBS line 7 in direction Worb. Get off at “Papiermühle” (7 min). Trains are leaving every 15 min. Cross the tracks and take the road back in direction to Bern (Mühlestrasse).

Accommodation:

Plenty of hotels are accessible for reasonable price in Bern through booking platforms. We can recommend these:

[1] Hotel IBIS, IBIS Budget and Novotel, Am Guisanplatz 4, 3014 Bern
Modern and convenient, very close to the venue, three different price levels:
<http://www.accorhotels.com/gb/hotel-5007-ibis-bern-expo/index.shtml>

- ➔ to get to the FOT, take bus Nr. 40 in direction “Kappelisacker”, get off at “Papiermühle”, 5 min.
- ➔ to get to the old town, take tramway nr. 9 in direction “Bern-Bahnhof/Wabern” 8 min.

[2] If you prefer to stay in or close to our beautiful old town:

Hotel Nydeck, Gerechtigkeitsgasse 1, 3011 Bern <http://www.hotelnideck.ch>
Hotel National, Hirschengraben 24, 3011 Bern <https://www.nationalbern.ch/>

Annex IV

Inland TDG Risk Management Framework

Nomination of members
of the Expert Users and Development Group (EUDG)

For the nomination of EUDG members this form³ (one per nominated expert) shall be sent by the responsible appointing person of the represented organisation to Inland-TDG@era.europa.eu

Title	
First Name	
Family Name	
Contact e-mail	
Function	
Represented organization	
Represented Country / Region	

Please indicate applicable fields of competence of the nominated expert:

- ☐ Occurrence reporting and transport statistics
- ☐ Risk estimation models, including physical and physiological models
- ☐ Decision-making processes, including risk acceptance criteria
- ☐ ICT developments

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