ELIGIBILITY GRID

Inter-Agency Mobility - Call for applications for posts of Administrators in the Operational Units - Temporary Agent 2 (f) (AD8-AD10) - IAM/ERA/AD/2017/001-OPE

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| --- | --- |
| *Name (in capitals):* |  |
| *First name:* |  |

*ELIGIBILITY CRITERIA*

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| 1. | I am a member of the temporary staff 2(f) | [ ]  Yes | [ ]  No |
| 2. | On the closing date for applications and on the day of filling the vacant post, I am employed within my current agency in a function group and in a grade corresponding to the published function group and grade range | [ ]  Yes | [ ]  No |
| 3. | I have at least 2 years’ service within my current agency before moving | [ ]  Yes | [ ]  No |
| 4. | I have a level of education which corresponds to completed university studies, attested by a diploma, when a normal period of university education is 4 years or more, followed by at least 12 years of professional experience**OR**I have a level of education which corresponds to completed university studies, attested by a diploma, when a normal period of university education is 3 years or more, followed by at least 13 years of professional experience | [ ]  Yes[ ]  Yes | [ ]  No[ ]  No |
| 5. | The university studies must be in the field of Engineering, Science or in a similar discipline | [ ]  Yes | [ ]  No |
| 6. | I have relevant professional experience of at least 5 years (following the award fo the university degree) in the railway sector, in positions related to the post | [ ]  Yes | [ ]  No |

*SELECTION CRITERIA - ESSENTIAL*

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| 1. | I have a sound knowledge of and experience in railway matters, in particular concerning railway interoperability and/or vehicle authorisaiton | [ ]  Yes | [ ]  No |
| 2. | I have a very good command of the English language (spoken and written as proficient user-C1 level) | [ ]  Yes | [ ]  No |
| 3. | I am able to integrate information in order to formulate valuable and correct conclusions (information management skills) | [ ]  Yes | [ ]  No |
| 4. | I am able to prioritise work and manage resources under my own responsibility (task management skills) | [ ]  Yes | [ ]  No |
| 5. | I have experience in positions entailing management of people (people management skills) | [ ]  Yes | [ ]  No |
| 6. | I have good interpersonal management skills (including communication and advocacy skills in a multicultural environment) | [ ]  Yes | [ ]  No |
| 7. | I have good personal management skills (including resilience, perseverance, coping with obstacles in a constructive may) | [ ]  Yes | [ ]  No |
| 8. | I have a sound command of MS Office applications | [ ]  Yes | [ ]  No |

*SELECTION CRITERIA - ADVANTAGEOUS*

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| 1. | I have knowledge of EU railway policy and legislation | [ ]  Yes | [ ]  No |
| 2. | I have knowledge of railway rolling stock design and validation | [ ]  Yes | [ ]  No |
| 3. | I have experience in policy development and delivery | [ ]  Yes | [ ]  No |
| 4. | I have specific experience and direct involvement in real vehicle authorisaiton cases | [ ]  Yes | [ ]  No |
| 5. | I have specific experience in the operation of railway systems (fixed installations or vehicles) | [ ]  Yes | [ ]  No |
| 6. | I have working knowledge of additional EU languages (spoken and written as independent user-B2 level) | [ ]  Yes | [ ]  No |

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| 1. | I hereby declare that the statements in my letter of motivation as well as in my CV are correct | [ ]  Yes | [ ]  No |