

Moving Europe towards a sustainable and
railway system without frontiers.

Permanent call for expression of interest for the mandate of Seconded National Experts (SNEs)

ERA/SNE/2022/001

Before sending in your application, ensure your employer supports your candidacy and will commit to paying your salary and social security contributions during the secondment period!

I - JOB CONTENT

The SNE will work in the Executive Office and Communication Unit under the responsibility of the Head of Unit/the Administrator leading the Team, in the following area:

- › **Data and Information Governance**

II - ELIGIBILITY CRITERIA

The permanent call for expression of interest is open to candidates who satisfy **all** the following eligibility criteria:

1. General requirements:

- › Be employed by a national, regional or local public administration¹ or an Intergovernmental Organisation (IGO)²;
- › Have been working for the current employer on a permanent basis or a contract of employment for as least 12 months before expressing interest for the secondment;
- › The appointed SNE shall remain in the service of the current employer throughout the period of secondment which will continue to pay the salary and social security contributions;
- › Have a very good knowledge of English language (preferably B2 level³) and a satisfactory knowledge of another official language⁴ of the European Union to the extent necessary for the performance of the duties pertaining to the mandate.

¹ Public administration means all State administrative services, at central, federal and regional level, comprising ministries, government and parliament services, the courts, central banks, and the administrative services of local authorities, as well as the decentralized administrative services of the State and of such authorities.

² The Executive Director of the Agency may, on a case-by-case basis, authorise the secondment of an SNE from an employer other than State public administration or an IGO, according to Article 1.2 of the MB decision n°173 of May 2018

³ According to the Common European Framework of Reference for Languages, available at <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

⁴ Knowledge of your second official EU language corresponding to at least level B2 as defined in the Common European Framework of Reference for Languages (CEFR)

2. Qualifications:

To qualify for a secondment at ERA a seconded national expert must have at least three years' experience in administrative or legal or scientific or technical or advisory or supervisory functions.

III - SELECTION CRITERIA**› Data and Information Governance**

Applicants' experience for the profile above should be in **at least one** of the fields listed below:

- Experience in GIS domain/systems
- Experience in Railway Systems Data Modelling
- Experience in Data & Knowledge Management
- Experience in Data Quality Management

The educational/academic qualifications and other trainings and the professional experiences must be described as precisely as possible in the ERA application form.

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ERA/SNE/2022/001

<i>Date of publication:</i> 29/07/2022	<i>Deadline for applications:</i> This call for expression of interest is open-ended , there is NO deadline for applications
<i>Type of mandate:</i> Seconded National Expert	<i>Place of employment:</i> Valenciennes, France
<i>Duration of mandate:</i> 2 years with a possibility of renewal(s) for a total period of maximum four years	<i>Salary:</i> Seconded National Experts remain in the service of their employer throughout the period of their secondment. The SNE will continue to be remunerated by his/her employer and will remain under his/her national social security coverage. During his/her secondment, the SNE will receive daily subsistence allowances from the Agency and - if applicable- reimbursement of travel expenses as set out in the Management Board Decision N°173 of the European Union Agency for Railways laying down rules on the secondment to the Agency of seconded national experts and national experts in professional training
<i>Unit:</i> see below	
<i>Applications to be sent by email only to mailbox:</i> jobs@era.europa.eu	

THE AGENCY

The European Union Agency for Railways is an agency of the European Union established by the [Regulation \(EU\) 2016/796](#). Its purpose is to support the development of a Single European Railway Area, without frontiers, guaranteeing a high level of safety.

The Agency's main objective is moving Europe towards a sustainable and safe railway system without frontiers.

We are committed to achieve this by:

- › Providing certifications, authorisations and pre-approval services to the railway sector;
- › Providing technical support to the European Commission;
- › Monitoring National Safety Authorities (NSAs) and Notified Bodies*;
- › Assistance (e.g. dissemination, training) to member states, NSAs and stakeholders;
- › Developing a common approach to safety on the European Rail Traffic Management System (ERTMS); and
- › Promoting simplified access for customers for the European rail sector.

More details on our activities are available in our [Single Programming Document](#).

The Headquarters of the Agency is in Valenciennes, with additional facilities in Lille dedicated to specific events. Please consult following link [here](#) for the Agency's mission, vision and values.

For more information, please read about us on era.europa.eu.

THE EXECUTIVE OFFICE AND COMMUNICATION UNIT

The Executive Office and Communication Unit (EXO) takes care of the Interfaces with key stakeholders, the Management Board, International Organisations outside the EU and the Executive Director. It leads the communication activities of the Agency through events, webinars, website and social media. In the field of data and digitalisation it is driving a cutting edge initiative to transform the Agency into a data centric organisation with a particular focus on the transformation of the Agency's approach to data, starting with the Railway Infrastructure Register (RINF). The team have transformed the RINF into a knowledge graph and have linked the Vehicle Type register to this knowledge graph to generate greater value from the data currently held.

All in coherence with the vision of the Executive Director.

APPLICATION PROCEDURE

For applications **to be valid**, the candidates must submit the ERA application form duly completed in English.

Applications must be sent by email to mailbox jobs@era.europa.eu clearly indicating the call for interest reference number in the subject line.

In order to facilitate the process, all communication to applicants concerning this vacancy will be in English.

This permanent call for expression of interest is not subject to a deadline..

SELECTION PROCEDURE

Interested candidates may express their interest for any of the areas advertised in section III "selection criteria". The applications received will be evaluated on a regular basis.

The candidates who are judged to be the most suitable on the basis of the selection criteria will be retained. Their application file will be stored in a dedicated database and when a mandate becomes available which suits the profile of the successful candidate, he/she **may** be invited for an interview and/or written test.

A mandate as SNE may be offered according to the needs of the Agency and budget availability. The secondment will be effected by an exchange of letters between the Executive Director of the Agency and the future SNE's employer.

SUMMARY OF CONDITIONS OF EMPLOYMENT

1. This permanent call for expression of interest concerns mandates for a seconded national expert (SNE). The secondment is not an employment, nor does it lead to an employment at the Agency. The SNE shall remain in the service of his/her employer throughout the period of secondment and shall continue to be remunerated by that employer.
The SNE is entitled to [subsistence allowances](#) under the conditions of secondment which can be found in [DECISION n°173 of the Management Board](#) of the European Union Agency of Railways

laying down rules on the secondment to the Agency of seconded national experts and national experts in professional training
Before expressing interest, each candidate should assure him/herself that his/her current employer will support the candidacy and pay the salary and social security contributions during the f secondment period. The secondment will be confirmed by an exchange of letters between the Agency and the employer in the Member State concerned.

2. The SNE may benefit from general and applicable technical training opportunities.

COMMITMENTS	
<p>Commitment to promote equal opportunities: The Agency is an equal opportunities employer and strongly encourages applications from all candidates who fulfil the eligibility and selection criteria without any distinction whatsoever on grounds of nationality, age, race, political, philosophical or religious conviction, gender or sexual orientation and regardless of disabilities, marital status or other family situation.</p>	

DATA PROTECTION	
<p>The purpose of processing of the data you submit is to manage your application in view of a possible secondment to the Agency.</p> <p>The personal information we request from you will be processed in line with Regulation <u>(EU) 2018/1725</u> of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union Institutions, Bodies, Offices and Agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC Text with EEA reference.</p>	