

PERSONAL INFORMATION

Lucienne Meilak

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Sex Female | Date of birth 25/01/1964 | Nationality Maltese

WORK EXPERIENCE

08.04.2024-07.04.28	Director EU Affairs and Policy Coordination, Strategy and Support Division, Ministry for Transport, Infrastructure and Public Works
01.04.19 to 07.04.24	Director Policy Development and Programme Implementation Ministry for Transport, Infrastructure and Capital Projects and for 2022/23 also serving the Ministry for Public Works and Planning
01.04.16 to 31.03.19	Director Policy Development and Programme Implementation Ministry for Transport and Infrastructure and from June 2017, Ministry for Transport, Infrastructure and Capital Projects
2013 to 31.03.2016	Director Policy Development Ministry for Transport and Infrastructure, and from November 2013 also assumed all functions previously handled by Director Programme Implementation
2010 to 2013	Director EU Affairs, Ministry for Transport and Infrastructure, previously Ministry for Infrastructure, Transport and Communication
2008-2010	Director EU Affairs, Ministry for Investment, Industry and Information Technology, subsequently the Ministry for Infrastructure, Transport and Communication
2004-2008	Director EU Affairs, Ministry for Investment, Industry and Information Technology Functions included: identification of policy areas of strategic importance to Ministry, advice and support to Permanent Secretary and Minister on matters relating to EU Affairs, contributed to Malta's participation in EU decision making, promoting participation of line entities in EU programmes, ensuring implementation of projects financed by pre-accession funds (including role of Senior Programming Officer), Monitoring progress of EU commitments; chairing evaluation teams

1989-2004 (parental leave 1995-1999)	EU Affairs Directorate, Ministry of Foreign Affairs
2001-2004	Assistant Director Duties included: coordination of the database information system for monitoring the implementation of the entire <i>acquis</i> by the various Ministries in Malta, alternate member to the European Convention on the Future of Europe chaired by former President of France Valery Giscard D'Estaigne, representing Malta in the meetings of the Convention and other meetings linked to the Convention. Represented EU Directorate in various interviewing and selection boards.
1992-2004	Professional Officer Areas covered: Tourism, VAT, Standardisation, Education, Energy, State Aid, projects financed by second and third Malta/EC Financial Protocols. Upon resumption of duties in 1999, the focus was on Transport Policy, duties included screening the <i>acquis communautaire</i> and assisting in the negotiations on the Transport Chapter, until the chapter was closed in 2001.
1989-1992	Seconded to the Ministry of Foreign Affairs from Telemalta Corporation Organised <i>Town Squares of Europe Exhibition</i> , in Malta and Gozo. Represented Malta at the first European Conference on Patents and Innovation held in May 1990, formed part of Maltese delegation attending Commission training on VAT administration, held the post of secretary to the 'Introduction of VAT task force'; attended a one week conference organised by British Foreign Office on Neutrality in Europe. Represented the EU Directorate in various conferences held locally and involved in briefing sessions and lectures regarding EU given to groups of public officers and others organised by ETC.
1983-1988	Student/Worker- BA Public Administration, University of Malta, sponsored by Telemalta Corporation. Areas covered in work phase: Personnel Management; Accounts; Stock Recording; Insurance cover. AIESEC Student Exchange in Italy, two month work experience at <i>Universita degli Studii di Parma</i> .

EDUCATION AND TRAINING

1988 – 1989	Diploma in Advanced European Studies The College of Europe, Bruges (Belgium)
1983 – 1988	B. A. Hons. (Upper Second Class) Public Administration The University of Malta
1980 – 1982	Sixth Form- Advanced level certificates in Pure Maths, Accounts, Economics and Religion. St. Aloysius College
1968 – 1980	Primary and Secondary Education- Ordinary Level certificates in Maths, English, Maltese, French, Italian, English Literature, Religion, Geography, History. St. Joseph School, Sliema

Mother tongue(s) Maltese

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	C1	C1	C1
	University of Oxford, English Language B, English Literature B				
Italian	C1	C2	B1	A1	B1

	University of London C				
French	B1	B1	B1	B1	B1

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user
 Common European Framework of Reference for Languages

- Communication skills

Negotiating both written and spoken. Example: delivery of speeches, participation in meetings, especially when chairing, and dealing with difficult situations including interaction with counterparts both locally and overseas.
- Organisational / managerial skills

 - leadership (including management of the Directorate circa 2-6 persons)
 - achieving targets by prioritising and foreseeing possible problems early enough to overcome
 - comprehensive cover of area by distribution of tasks
 - managing data
- Job-related skills

 - good command of EU Acquis specialising in Transport but knowing how to handle other areas by undertaking independent research, screened the acquis on transport, casual lecturer for EU transport law at University of Malta for last 19 years.
 - delivery of presentations
 - training in EU related matters, both on the job and at university
 - analysis of intricate issues using a number of avenues, and subsequently drawing up conclusions and proposing recommendations for political consideration.
- Computer skills

 - good command of Microsoft Office™ tools
 - manage the EU Regulatory Data Base within the Ministry, which I assisted in setting up
- Driving licence

 - AM,B,BE

ADDITIONAL INFORMATION

Publications	Edited various periodicals concerning EU matters, Editor /Author of Euroguide, quarterly newsletter published and circulated by Deloitte Touche over various years in the nineties
Projects	Involved in tendering evaluations of infrastructure projects such as Sewage Treatment Plants, Upgrading of Reverse Osmosis. Leader for Work Package on legal and institutional issues on Blue Med FAB during the definition phase. http://www.bluedmed.aero/nodo.php?id=107 Led the discussions on the revisions to the Periti Act and the Engineering Professions Act, both processes have been completed.
Conferences	Various local and overseas over the years including: Meetings of the Council of Ministers TTE and various Informal Councils; meetings of the transport experts of the GTMO5+5, International Transport Forum.
Seminars/Courses	Structural funds Training Course; Information Seminar on Employee Support Programme for public employees and Management of Psychosocial and disability issues at the workplace. More recently: 2012 and 2013: Workshop on Strategic Thinking; Seminar on Leadership Trends and Implementation in the Public Service; Governance in the Public Service; Motivation Skills; Strategy Development; Negotiation Skills; EU negotiation seminar; Data Protection; Work and Well-Being; Policy Development in the Various Fields of the Public Service; 14-16 June 2021 Training course on the Law of the Sea delivered online by the Centre for International Law of the National University of Singapore.

ANNEXES

- Degree in Public Administration, University of Malta (available upon request)
- Diploma Advanced European Studies, College of Europe, Bruges (available upon request)