

Moving Europe towards a sustainable and safe railway system without frontiers.

Data Protection Notice

Processing of personal data for the Educational Inventory on the ERA website

1. Introduction

This notice explains the reason for the processing of your personal data in the context of the Educational Inventory on the website of the European Union Agency for Railways (ERA). It explains the way we collect, handle, and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer, and the European Data Protection Supervisor.

The Educational Inventory is a searchable webpage to facilitate access to information about education and trainings in railways. In phase 1, stakeholders can support this initiative by informing ERA about education and training with relevance to the EU rail regulatory framework, or by registering their course/programme/training via a dedicated link to EU Survey.

Your personal data are processed in accordance with [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of individuals with regard to the processing of personal data by the Union institutions, bodies, offices, and agencies and on the free movement of such data and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

For more information about the processing in question, you are invited to contact ERA through the addresses provided in section "Contacts".

2. Controller of the processing operation

The Controller determining the purpose and means of the processing of your personal data is the European Union Agency for Railways (ERA). The entity responsible for managing the personal data processing is the Head of Monitoring, Analysis, Research and Stakeholders Relations Unit.

3. Purpose of the processing operation

ERA collects and processes your contact details (name and email address) to be able to contact you for more information, to inform you after internal review if the programme/course/degree/training will be published in the Educational Inventory, and to follow up on this activity, i.e., remind you to update the information.

4. Data processed

The following personal data are processed, but not published:

- *Name of the contact person*
- *first name of the contact person*
- *email address of the contact person*

The following other data are processed and published:

- *Name of Programme/course/degree/training*
- *Name of the Institution or organisation that provides the Programme/course/degree/training*
- *Country of training provider or institution*
- *Language of programme/course/degree/training*
- *Type of programme/course/degree/training*
- *Programme/course/degree/training Website URL*
- *Main content of the course/degree/programme/training*
- *European rail legislation topics and evidence*

The EU Agency for Railways will use EU Survey tool to collect the data and to ask your consent to publish the data, as mentioned above. ([DP Notice of EU Survey Tool](#))

5. Recipients of personal data

Access to your personal data is provided to the EU Agency for Railways staff which is responsible for carrying out this processing operation and eventually in the future to Agency contractors according to the “need to know” principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

All recipients of the data are reminded of their obligation not to use the data for any further purpose other than the one for which they were collected.

The personal information collected will not be communicated to third parties, except where necessary for the purposes outlined and to the entities identified above. Personal data is not intended to be transferred to a third country outside the EU, unless explicitly mentioned.

6. Your Rights as data subject

You have the **right to access** your personal data, which is the right to obtain confirmation about your data processed by the Agency and the **right to ask for correction** of any inaccurate or incomplete personal data. You have also the **right to object to the processing or request the erasure** of your personal data, which will be implemented as soon as your specific request will have been deemed legitimate.

For technical reasons, published materials, testimonials or quotations based on prior written consent cannot be withdrawn, due to the public availability of contents through some communication channels, like the web (Agency's website and YouTube channel).

You may withdraw your consent at any time by writing at AODMars@era.europa.eu, but that will not affect the lawfulness of the processing of your personal data prior to such withdrawal.

If you have any queries concerning the processing of your personal data, you may address them to the data Controller. You will find the address in the Contacts below.

7. Legal basis for the processing operation

The legal basis for the processing is:

- [Agency Regulation \(EU\) 2016/796](#)
- [Single Programming Document 2024](#)
- [Single Programming Document 2025](#)
- [MB Decision n° 333 adopting ERA multi-annual Communication and Dissemination Plan \(2024-2028\).](#)
- [MB Decision n° 357 adopting ERA multi-annual Communication and Dissemination Plan \(2025-2029\).](#)

Lawfulness:

The above data processing operation is carried out in accordance with Art. 5 (1)(b) and 5 (1)(d) of Regulation (EC) 2018/1725: processing is necessary for the performance of a task carried out in the public interest, and upon consent.

8. Time limit for storing the data

Your personal data will be stored for the duration of phase 1 of the Educational Inventory (estimated 1 year) until we contact you for your contribution to phase 2 of the project. In phase 2 we plan to extend the scope of the data collected, and to further automatise the process, which will require an update of this DP Notice.

9. Contacts

All your requests concerning your data protection rights should be addressed to the Data Controller at AODMars@era.europa.eu. In case you have any questions related to the protection of your personal data, you can also contact the ERA Data Protection Officer at Dataprotectionofficer@era.europa.eu.

You have at any time the right of recourse to the European Data Protection Supervisor at edps@edps.europa.eu.